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**MINUTES OF THE  
REGULAR VIRTUAL BOARD MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE CITY OF FREEPORT  
OCTOBER 19, 2022**

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The regular meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Wednesday, October 19, 2022, virtually at the Housing Authority of the City of Freeport Administrative Office located at 1052 W. Galena Avenue, Freeport, Illinois at 12:00 p.m. Chair Smith-Norman called the meeting to order at 12:02 p.m.

**PURSUANT TO EXECUTIVE ORDER 2020-07 SIGNED BY GOVERNOR PRITZKER AND GUIDANCE PROVIDED BY LEGAL COUNSEL, THE HOUSING AUTHORITY OF THE CITY OF FREEPORT MAY CONDUCT ALL OR PORTIONS OF THIS MEETING BY USE OF TELEPHONIC OR ELECTRONIC MEANS WITHOUT A PHYSICAL QUORUM PRESENT IN THE BOARDROOM.**

**II. ROLL CALL**

The following members were present via GoTo Meeting portal and responded to roll call:

| <b><u>Present</u></b>        | <b><u>Staff Present</u></b>                    |
|------------------------------|--|
| Chair Smith-Norman           | Babette Jamison-Varner, CEO                    |
| Commissioner Richter         | Bernadette Mekalska, Executive Coordinator     |
| Vice Chair Harrell           | Tom Cassidy, Director Facilities & Maintenance |
| Commissioner Williams Thomas | Rachel Greenwood, Property Operations Manager  |
| Commissioner Boldt           |  |

**Consultants**

Mike Bainbridge, Chief Financial Officer

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was conducted.

**IV. APPROVAL OF AGENDA**

Vice Chair Harrell moved, second by Commissioner Williams Thomas to approve the agenda for October 19, 2022, regular meeting, as presented. On roll call, the following members voted:

|                 |     |                         |     |
|-----------------|-----|-------------------------|-----|
| <b>Boldt:</b>   |     | <b>Smith-Norman:</b>    | Aye |
| <b>Harrell:</b> | Aye | <b>Richter:</b>         | Aye |
| <b>Shirley:</b> |     | <b>Williams Thomas:</b> | Aye |

**V. APPROVAL OF MINUTES**

- Regular Board Meeting Minutes, September 21, 2022

Vice Chair Harrell moved, second by Commissioner Williams Thomas to approve the Regular Board Meeting Minutes for September 21, 2022. On roll call, the following members voted:

|                 |     |                         |     |
|-----------------|-----|-------------------------|-----|
| <b>Boldt:</b>   |     | <b>Smith-Norman:</b>    | Aye |
| <b>Harrell:</b> | Aye | <b>Richter:</b>         | Aye |
| <b>Shirley:</b> |     | <b>Williams Thomas:</b> | Aye |

**VI. PUBLIC COMMENT**

None.

**VII. FINANCIAL REPORT, Mike Bainbridge**

Chief Accountant, Mike Bainbridge, gave an update on the status of HACF's field audit and presented financial reports for August 2022.

*Commissioner Boldt joined the meeting at 12:13 pm*

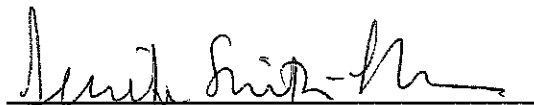
**VIII. CEO REPORT, Babette Jamison-Varner**

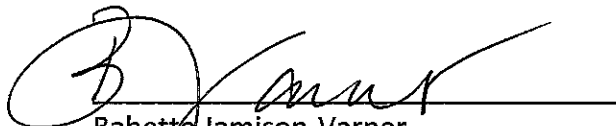
Director Jamison-Varner presented timeline for the Parkside relocation. Status of application for repositioning of Westview units and RAD conversion process were also discussed. Director Jamison-Varner spoke about the transfer of ownership for Brewster-Hosmer.

**XII. AJOURNMENT**

There being no further business to be conducted at this regular virtual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport, Vice Chair Harrell moved, second by Commissioner Boldt. The motion carried unanimously, and at 12:33 p.m., Chair Smith Norman declared the meeting adjourned.

**ATTEST:**

  
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Jennifer Smith-Norman  
Chair of the Board of Commissioners  
Housing Authority of the City of Freeport

  
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Babette Jamison-Varner  
Chief Executive Officer & Secretary  
Housing Authority of the City of Freeport