

---

**MINUTES OF THE  
REGULAR VIRTUAL BOARD MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE CITY OF FREEPORT  
SEPTEMBER 21, 2022**

---

The regular meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Wednesday, September 21, 2022, virtually at the Housing Authority of the City of Freeport Administrative Office in the Empowerment Center located at 1052 W. Galena Avenue, Freeport, Illinois at 12:00 p.m. Vice Chair Harrell called the meeting to order at 12:01 p.m.

**PURSUANT TO EXECUTIVE ORDER 2020-07 SIGNED BY GOVERNOR PRITZKER AND GUIDANCE PROVIDED BY LEGAL COUNSEL, THE HOUSING AUTHORITY OF THE CITY OF FREEPORT MAY CONDUCT ALL OR PORTIONS OF THIS MEETING BY USE OF TELEPHONIC OR ELECTRONIC MEANS WITHOUT A PHYSICAL QUORUM PRESENT IN THE BOARDROOM.**

**II. ROLL CALL**

The following members were present via GoTo Meeting portal and responded to roll call:

**Present**

Chair Smith-Norman  
Commissioner Boldt  
Vice Chair Harrell  
Commissioner Richter  
Commissioner Williams Thomas  
Commissioner Shirley

**Staff Present**

Babette Jamison-Varner, CEO  
Bernadette Mekalska, Executive Coordinator  
Tom Cassidy, Facilities & Maintenance Director  
Rachel Greenwood, Property Operations Manager

**Consultants**

Mike Bainbridge, Chief Financial Officer

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was conducted.

**IV. APPROVAL OF AGENDA**

Commissioner Shirley moved, second by Vice Chair Harrell to approve the agenda for September 21, 2022, regular meeting, as presented. On roll call, the following members voted:

<b>Boldt:</b>	Aye	<b>Smith-Norman:</b>	Aye
<b>Harrell:</b>	Aye	<b>Richter:</b>	Aye
<b>Shirley:</b>	Aye	<b>Williams Thomas:</b>	Aye

**V. APPROVAL OF MINUTES**

- Regular Board Meeting Minutes, August 17, 2022

Commissioner Boldt moved, second by Vice Chair Harrell to approve the Regular Board Meeting Minutes for August 17, 2022. On roll call, the following members voted:

<b>Boldt:</b>	Aye	<b>Smith-Norman:</b>	Aye
<b>Harrell:</b>	Aye	<b>Richter:</b>	Aye
<b>Shirley:</b>	Abstained	<b>Williams Thomas:</b>	Aye

**VI. PUBLIC COMMENT**

None.

**VII. FINANCIAL REPORT, Mike Bainbridge**

Chief Accountant, Mike Bainbridge, gave an update on the status of HACF's field audit and presented financial reports for July 2022.

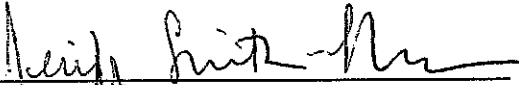
**VIII. CEO REPORT, Babette Jamison-Varner**


Director Jamison-Varner presented Parkside relocation update. Status of the application for repositioning was also discussed.

**XII. AJOURNMENT**

There being no further business to be conducted at this regular virtual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport, Vice Chair Harrell moved, second by Commissioner Shirley. The motion carried unanimously, and at 12:17 p.m., Chair Smith Norman declared the meeting adjourned.

**ATTEST:**

  
\_\_\_\_\_  
Jennifer Smith-Norman  
Chair of the Board of Commissioners  
Housing Authority of the City of Freeport

  
\_\_\_\_\_  
Babette Jamison-Varner  
Chief Executive Officer & Secretary  
Housing Authority of the City of Freeport