
**MINUTES OF THE
REGULAR VIRTUAL BOARD MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE CITY OF FREEPORT
SEPTEMBER 15, 2021**

The regular virtual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Wednesday, September 15, 2021, at the Housing Authority of the City of Freeport Administrative Office in the Empowerment Center located at 1052 W. Galena Avenue, Freeport, Illinois at 6:00 p.m. Chair Smith-Norman called the meeting to order at 6:01 p.m.

PURSUANT TO EXECUTIVE ORDER 2020-07 SIGNED BY GOVERNOR PRITZKER AND GUIDANCE PROVIDED BY LEGAL COUNSEL, THE HOUSING AUTHORITY OF THE CITY OF FREEPORT MAY CONDUCT ALL OR PORTIONS OF THIS MEETING BY USE OF TELEPHONIC OR ELECTRONIC MEANS WITHOUT A PHYSICAL QUORUM PRESENT IN THE BOARDROOM.

II. ROLL CALL

The following members were present via GoTo Meeting portal and responded to roll call:

Present

Chair Smith-Norman
Commissioner Richter
Commissioner Shirley
Vice Chair Harrell

Staff Present

Babette Jamison-Varner, CEO
Bernadette Mekalska, Executive Coordinator

Consultants

Mike Bainbridge, Chief Financial Officer

Visitors

Sue Valkema

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was conducted.

IV. APPROVAL OF AGENDA

Vice Chair Harrell moved, second by Commissioner Shirley to approve the agenda for September 15, 2021 regular meeting, as presented. On roll call, the following members voted:

Richter:	Aye	Smith-Norman:	Aye
Shirley:	Aye	Harrell:	Aye

V. APPROVAL OF PREVIOUS MINUTES

- **Regular Board Meeting Minutes for July 21, 2021 & Special Meeting Minutes for August 26, 2021.**

Vice Chair Harrell moved, second by Commissioner Richter to approve the Regular Virtual Meeting Minutes of July 21, 2021 & Special Virtual Meeting Minutes of August 26, 2021. On roll call, the following members voted:

Shirley:	Aye	Harrell:	Aye
Richter:	Aye	Smith-Norman:	Aye

VI. PUBLIC COMMENT

None.

VII. DISCUSSION, Jennifer Smith-Norman, Chair of Commissioners

Chair Smith-Norman discussed a change to the current Board meeting time. The new meeting time will be presented to the Board at the next Board meeting. Vacancies of the Board of Commissioners were also discussed.

VIII. CEO REPORT, Babette Jamison-Varner

Director Jamison-Varner spoke about FSS program. Director gave an update on the Eviction Moratorium and Tenant Protection Vouchers. Calls will be scheduled between HACF, Menard County, and small groups of tenants who need assistance with their voucher process. Director Jamison-Varner gave an update on 18 units at Westview scheduled for demolition.


IX. FINANCIAL REPORT, Mike Bainbridge

Chief Accountant, Mike Bainbridge, discussed the FY 2022 Operating Budget and presented financial reports for the months of June of 2021 for the Operating Budget. Mike also gave a summary of the annual audit. The auditors from Hawkins|Ash will present to the Board at the Board Meeting scheduled for October 20, 2021. The finalized audit deadline is on December 31, 2021.

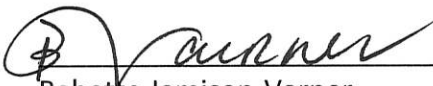
XIV. ADJOURNMENT

There being no further business to be conducted at this regular virtual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport, Commissioner Shirley moved, second by Commissioner Richter to adjourn. The motion carried unanimously, and at 6:43 p.m., Chair Smith-Norman declared the meeting adjourned.

ATTEST:



 Jennifer Smith-Norman
 Chair of the Board of Commissioners
 Housing Authority of the City of Freeport



 Babette Jamison-Varner
 Chief Executive Officer & Secretary
 Housing Authority of the City of Freeport