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**MINUTES OF THE  
REGULAR VIRTUAL BOARD MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE CITY OF FREEPORT  
FEBRUARY 16, 2022**

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The regular virtual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Wednesday, February 16, 2022, virtually at the Housing Authority of the City of Freeport Administrative Office in the Empowerment Center located at 1052 W. Galena Avenue, Freeport, Illinois at 12:00 p.m. Chair Smith-Norman called the meeting to order at 12:02 p.m.

**PURSUANT TO EXECUTIVE ORDER 2020-07 SIGNED BY GOVERNOR PRITZKER AND GUIDANCE PROVIDED BY LEGAL COUNSEL, THE HOUSING AUTHORITY OF THE CITY OF FREEPORT MAY CONDUCT ALL OR PORTIONS OF THIS MEETING BY USE OF TELEPHONIC OR ELECTRONIC MEANS WITHOUT A PHYSICAL QUORUM PRESENT IN THE BOARDROOM.**

**II. ROLL CALL**

The following members were present via GoTo Meeting portal and responded to roll call:

**Present**

Chair Smith-Norman  
Commissioner Richter  
Vice Chair Harrell  
Commissioner Shirley  
Commissioner Williams Thomas  
Commissioner Boldt

**Staff Present**

Babette Jamison-Varner, CEO  
Tom Cassidy, Maintenance Director  
Bernadette Mekalska, Executive Assistant  
Rachel Greenwood, Property Operations Manager

**Consultants**

Mike Bainbridge, Chief Financial Officer

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was conducted.

**IV. APPROVAL OF AGENDA**

Vice Chair Harrell moved, second by Commissioner Shirley to approve the agenda for February 16, 2022, regular meeting, as presented. On roll call, the following members voted:

<b>Richter:</b>	Aye	<b>Smith-Norman:</b>	Aye
<b>Shirley:</b>	Aye	<b>Williams Thomas:</b>	Aye
<b>Boldt:</b>			

**V. APPROVAL OF PREVIOUS MINUTES**

- **Regular Board Meeting Minutes for January 19, 2022, Special Board Meeting & Closed Session for February 2, 2022.**

Vice Chair Harrell moved, second by Commissioner Williams Thomas to approve the Regular Virtual Meeting Minutes of January 19, 2022, and Special Board Meeting & Closed Session for February 2, 2022. On roll call, the following members voted:

<b>Shirley:</b>	Aye	<b>Boldt:</b>	
<b>Richter:</b>	Aye	<b>Smith-Norman:</b>	Aye
<b>Williams Thomas:</b>	Aye		

**VI. PUBLIC COMMENT**

None.

*Commissioner Boldt entered the meeting at 12:05pm.*

**VII. FINANCIAL REPORT, Mike Bainbridge**

Chief Accountant, Mike Bainbridge, presented financial reports for the month of December 2021 for the Operating Budget. The health insurance projections were also presented.

**VIII. CEO REPORT, Babette Jamison-Varner**

Director Jamison-Varner gave an update on the Parkside Tenant relocation process and the repayment agreement program.

**IX. CLOSE SESSION**

Closed session postponed.

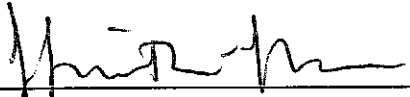
**X. ACTION**


A. Administrative Salary - action was postponed.

**XI. AJOURNMENT**

There being no further business to be conducted at this regular virtual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport, Commissioner Shirley moved, second by Commissioner Williams Thomas to adjourn. The motion carried unanimously, and at 12:37 p.m., Chair Smith-Norman declared the meeting adjourned.

**ATTEST:**

  
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 Jennifer Smith-Norman  
 Chair of the Board of Commissioners  
 Housing Authority of the City of Freeport

  
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 Babette Jamison-Varner  
 Chief Executive Officer & Secretary  
 Housing Authority of the City of Freeport