



# Housing Authority of the City of Freeport

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## Minutes of the Regular Board Meeting of the Board of Commissioners of the Housing Authority of the City of Freeport May 12, 2017

The Regular Board Meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Friday, May 12, 2017 at the HACF Administrative Office in the Empowerment Center located at 1052 W. Galena Avenue, Freeport, Illinois at 12:00 p.m. Chair Smith-Norman called the meeting to order at 12:03 pm. The following members were present in person at roll call: Chair Jennifer Smith-Norman, Commissioner Don Beckington, Commissioner Greta Harrell, and Commissioner Patrick McDermott. Others present were Executive Assistant Brenda Westfall and General Counsel Carol Lockwood. Commissioner Newton was absent at roll call and arrived at 12:06 pm. Those absent included Commissioner Nieman and Commissioner Schulz.

A motion was made by Commissioner McDermott to approve the agenda by striking agenda item numbers 5 Persons to Be Recognized, 7 Communications, 8 Financial Review, 9 Chief Executive Officer's Report, 13 Executive Session, and 14 Resume Open Session. The motion was seconded by Commissioner Harrell. Chair Smith-Norman declared the Motion carried by voice vote.

Commissioner McDermott made a motion to approve the April 7, 2017 Regular Board Meeting minutes and April 28, 2017 Special Board Meeting minutes. Commissioner Harrell seconded the motion with amendment of the April 28, 2017 Special Board Meeting minutes moving Steve Harrell's public comment after closed session. Chair Smith-Norman declared the Motion carried by voice vote.

Public Comment: None

### Old Business:

Affordable Housing Discussion – RAD Update

Chair Smith-Norman asked General Counsel Carol Lockwood what is the role of the Board in RAD. Carol Lockwood confirmed Hinshaw was retained for special counsel for RAD. Carol Lockwood stated the current Brewster Hosmer phase closed December 30, 2016; it should go forward and the Board's only role is to ensure contracts, unless there is HUD approval needed for anything.

### New Business:

Discussion on Executive Director Performance Evaluation – Commissioner McDermott and Commissioner Nieman will be meeting.

Discussion on HACF By-Laws - Jim Pirages from Hinshaw said the board needs to develop a committee to work on the revisions. Commissioners Harrell and McDermott volunteered.

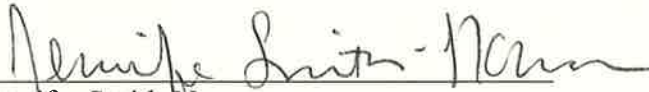
Approval of Adjustment to HACF board meeting schedule – Chair Smith-Norman said Jim Pirages from Hinshaw suggested the board meet every two weeks through the evaluation, bylaws, and adjustment to personnel. Chair suggested scheduling meetings every two weeks. Discussion held on purpose of meetings. Commissioners Newton and McDermott suggested to wait to schedule until there is

something to present to the Board and then a special meeting can be scheduled. Special meetings will be scheduled for Friday at noon upon being notified by the Evaluation Committee or the Bylaw Committee of something to present to the Board.

Public Comment: None

Commissioner McDermott made a motion to adjourn the meeting. Commissioner Harrell seconded the motion.

Meeting was adjourned at 12:18 pm.



Jennifer Smith-Norman  
Chair of the Board of Commissioners  
of the Housing Authority of the City of Freeport

ATTEST:



Larry Williams, Chief Executive Officer  
Ex Officio Secretary of Board of Commissioners  
of the Housing Authority of the City of Freeport